



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
September 24, 2014

Commissioners: Fred Terra, Chairman
Bob Adams, Vice-Chairman
William Manganiello
Jim Madigan
Burton Schriber (absent)
Charles Malo
Jan Boboruzian

Airport Manager: Dan Raposa
Treasurer: Joe Lawlor
Recording Secretary: Gwendolyn Borden
Airport Ground Services: Ted Porada (absent)

Others in Attendance: Jim Miklas: Airport Solutions Group
Airport Tenants/Users: Luis Gonzalez, Charlie Pickett,
Doug Cooper, Joe Souza, Dick Roodier, Dick Griffith, Jerry Field,
Mike Dupont, Mike Bruzzi, Toby Baird, Nick Anderson, Steve
Proffetty, Richard Mileika

Meeting called to order at 7:00 p.m. by Commission Chairman Fred Terra

Airport Engineers Projects Update – Jim Miklas addressed the commission and reported on the status of project ASG is working on for the airport. (See attached report for specifics)

Secretary's Report August 27, 2014. Jim: motions to accept as presented. Jan: seconds the motion. All in favor: unanimous. So voted.

Treasurers' Report for September 2014 – Joe reported on airport finances reporting **INCOME** of \$37,812.12 and **EXPENSES** of \$46,146.15 for a **Negative Cash Flow** of **-\$8,334.03**. **Charlie: motions to accept the report subject to audit and authorize the processing of the bills for payment. Jim: seconds the motion. All in favor: unanimous. So voted.**

Joe reported on **account balances in the General Ledger** 25 Account of \$85,470.18 and the Grants Ledger 22 Account of \$16,596.68.

Airport Managers Report – Dan reported on the following:

1. **Fuel Survey** – Our current fuel prices are as follows: \$5.80/gallon for cash sales, and \$6.00/gallon for credit card, checks and house accounts. Our prices are on the lower scale of other nearby airports. We have about 3,500 gallons in the ground and anticipate fuel sales to be slowing down soon. We will need to order fuel in about 3 weeks and hoping the price of fuel has dropped again.
2. **Airside Inspections** – We've had a number of lights go out, about 6 blues and some others. It was time to do an inventory check, so stock was ordered, so there is an outstanding invoice of \$1,400.00 that will need to be paid for these items. Fred asked if it has been determined by the fiberglass pieces, what type of vehicle damaged the lights? Also, the 5 or 6 lights that were taken out because of construction will be replaced with new lights. The old ones will be used as replacements as needed. **Rope** is available for tie downs if anyone is in need of rope.
3. **Extended Fueling Hours Survey** – The fueling hours extended until 7:00 p.m. will continue through September 28th and then will revert back to 5:00 p.m. being the closing time for fueling.
4. Attended weekly construction meetings on 8/27, 9/3, 9/10 and 9/17/2014 with Walsh Construction on the daily progress of the project.
5. On 9/2/2014 Dan met with Chris Willenborg and Drew Mihaley with regard to a letter sent by Doug Cooper to the FAA on a compliance complaint regarding non-aviation activity at the airport. Chris and Drew were here to find out what the complaint was all about. Also present were Commissioners Bob Adams and Fred Terra. Fred and Bob accompanied the group around the airport and Fred invited them to take a look at his hangar for non-compliance. Chris and Drew will report back to the FAA and if the FAA wants to investigate further they will notify the airport manager when they will be visiting and will be looking to view hangars. Their notification of visiting an airport is usually a 24 hour notice, so hangar owners or the association will get a 24 hour notice. They will want to get into hangars and if they are not open, they will be bringing a locksmith with them.
6. On 9/3/2014 Dan met with Bob Mallard of ASG, Katie Servis of MassDOT Aeronautics, and Randall Christenson of Stantec. Stantec is an engineering firm that has been hired by MassDOT to do a VMP survey of all the airports in Massachusetts. The group spent about 3 hours touring the vegetation situation at the airport. Stantec will compile their information and forward it to MassDOT. MassDOT will then establish when and how much money they will appropriate to each airport if funding becomes available.
7. On Sunday morning 9/14/2014 the Fuel Farm had been tampered with. The doors had been broken open and the pumps turned on. However there was no fuel lost because the master switch was not turned on.

8. Letters have been sent to several individuals regarding **violations of Operating Motorized Vehicles on the AOA**. This has been a problem for some time and we have been monitoring the unauthorized traffic and keeping a log of the violators.
9. Dan sent emails to commissioners notifying them of **TAN CIP meeting 10/2/2014 at MassDOT Boston at 10:30 a.m.**
10. Dan spoke with Mr. Kelleher, Principal of Martin School on 9/17/2014 regarding his concern for aircraft flying over the school. He was looking to re-affirm some points of information. He has been getting comments from parents that are at the school for activities. He made it clear that he wasn't calling to make any specific complaint but to voice parents' concerns. Dan told him that we have an advisory in effect, asking pilots to avoid going over the school.
11. As a result of a deer strike by an aircraft last month, Dan contacted the USDAAPHIS **Wildlife Control** in Amherst MA. They have prepared an estimate for us if we choose to use this method. It would involve nighttime hunting with high powered rifles. They would come as many as 3 times. The estimate is \$2,975.00. Dan has added 2 additional hunters to the ones that we have given permission to. Dan feels that by adding 2 more hunters that can hunt here before official hunting season opens is more acceptable than having Wildlife Control come in and wipe them out. People don't look favorable towards this. Discussions continued on possible methods to get rid of them, like getting a group of people to usher them to an exit point. It was agreed that we will continue with the program we have in effect now, that only the hunters with permission from the airport manager will hunt at the airport.
12. Tomorrow 9/25/2014, Dan has a meeting here at the airport with MassDOT regarding the **installation of security cameras**.

Old Business

1. **Frenette/Airport Property Update** – Bill reported that the fence has been erected but part of it has been damaged. Bill will advise the building department to hold up on further building permits until the fence is repaired.
2. ADA Compliance – Dan reported that he has not heard anything further and has nothing new to report.

New Business – None

Public Input

1. **Joe Sousa** stating that he's curious about the FAA coming to inspect hangars and getting only a 24 hour notice and asks if this inspection is to take place during working hours. Fred responding, yes. Joe asks what if he can't be there during this time? Fred said that he can

designate someone to open the hangar in his absence. We will give as much notice as possible. When the airport manager is notified, he will notify the hangar owners or association.

2. Jerry Field asks if the commission has any guidance as to what is allowed in the hangars? Fred responded that the FAA has publications. Jerry asks if Fred can get this information for the users. Fred advised Jerry to check the FAA website.
3. Steve Proffetty asks with regard to the VMP survey conducted, was it brought to the attention of Stantec and MassDot representatives that pilots that use runway 4/22 are interested in having this area managed so they can continue using this runway? Fred reported that this will be part of what is discussed at the CIP meeting in Boston. Bill feels that it would be in the best interest of this airport that we ask them to take a look at it.

Jim: motions to adjourn at 7:32. Jan: seconds. All in favor, unanimous. So voted.

Next meeting October 29, 2014 at 7:00 p.m. in the Leonard F. Rose SRE Building.

Individuals with disabilities, who require assistance or special arrangements to attend, please contact the Airport Manager at 508-821-2973. We request that you provide a 48 hour notice so that the proper arrangements may be made.

MEMORANDUM

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| TO: Daniel J. Raposa, Airport Manager | FROM: Bob Mallard |
| LOCATION: Taunton, MA | LOCATION: Woburn, MA |
| SUBJECT: Monthly Status Report – Misc. Projects | DATE: September 24, 2014 |

This memo describes the current status of miscellaneous engineering and planning projects at the Taunton Municipal Airport as of the date indicated above.

AIRPORT MASTER PLAN UPDATE (AMPU) – FY2013 AIP PROJECT [REPLACES PHASE 2 LAND/EASEMENT PROJ]

- ASG has completed data collection for Inventory and Forecasting efforts. Draft chapters are completed and will be posted onto airport website.
- Draft Facility Requirements chapter is completed.
- FAA has officially accepted the AMPU forecasts
- ASG is completing revised RW 4-22 Plan/Profile Plan/Analysis
- Project Advisory Committee (PAC) meeting 2 was conducted at the Taunton Municipal Airport on September 3, 2014. There were 32 attendees that signed in (although there were more in attendance).
- To date, ASG has received six (6) emails with comments related to Runway 4-22.
- PAC Meeting 3 will likely occur in early November.

CONSTRUCT TAXIWAY B – FY2013 AIP PROJECT

- Construction on-going, Walsh will be requesting a stop work order due to lengthy manufacturing time for vehicle gate
- Taxiway paving commencing this week
- Wetland mitigation completed
- TMLP pole relocated
- NOTAM's associated with the displaced threshold have been cancelled
- Continued with project management & contract administration.

MISCELLANEOUS ITEMS

- ASG assisted TAN on registering the airport in the SAM system.
- Attended / participated in Airport Commission meeting.
- Provided miscellaneous assistance to the Airport.